

An Executive meeting of IQAC - Basugaon College has been held today on 07/01/2022 (Friday) at 1 pm. in the conference room of the college with the following agenda -

- (1) President's chair acceptance
- (2) Discussion regarding Even Semester class
- (3) Discussion on NAAC preparation activities
- (4) Misc

Signature: - (1) Dr. Ranon Chandra Muehahy, Principal  
(2) Mayemun Ali, co-ordinator, IQAC  
(3) Bhaswati Choudhry, vice Principal.  
(4) Bikramjit Das, joint co-ordinator  
(5) Manojit Debnathar  
(6) Tanali Das  
(7) Prakar Ranj  
(8)  
(9)

Resolution No 1:- It is unanimously resolved that, even semester classes and NAAC preparation activities of every dept. will go simultaneously. And in the NAAC preparation activities faculty members of each dept. will encourage students active participation. Different cells of the college will also encourage the students to participate in the activities of the college.

Resolution: 2:- It is unanimously resolved that every dept. will hold dept. seminar, field trip, group discussion etc.

Resolution NO 3:- It is unanimously resolved that all the faculty members and staff will actively work for NAAC preparation so the college may hold NAAC inspection in the year 2023.

Basugaon College  
Executive Meeting of IQAC  
venue: Conference Room Date: 08/02/2022

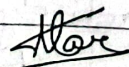
An Executive meeting of IQAC - Basugaon College has been held to-day on 08/02/2022 (Tuesday) at 2 pm in the conference room of the college with the following agenda -

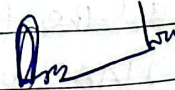
- (1) President's chair acceptance
- (2) Regarding Dept. Seminars
- (3) Activities of Different Cells
- (4)

- Sign:-
- (1) Dr. Ranen Chandra Mukherjee, Principal
  - (2) Mayemun Aei co-ordinator, IQAC.
  - (3) Bheswari Choudhury, vice principal.
  - (4) Manojit Sutaraha
  - (5) Janati Das
  - (6) Bikramjit Das, joint co-ordinator, IQAC
  - (7) Pril (and Ranj)
  - (8)
  - (9)

Resolution NO-1:- It is unanimously resolved that every dept. will hold departmental seminar and University level seminar for the benefit of the students. In the seminar resource persons from other colleges and University may be invited and college authority will bear the expenses of resource person.

Resolution NO 2:- It is unanimously resolved that the different cells of the college will undertake community centric activities which will benefit the local people in the nearby villages.

  
Co-ordinator  
IQAC  
Basugaon College

  
Principal  
Basugaon College  
Basugaon

Basugaon College  
IQAC

Executive Meeting

Venue: IQAC Room

Date: 04/03/2022

An Executive meeting of IQAC-Basugaon College has been held to-day on 04/03/2022 (Friday) at 2 pm in the IQAC room of the college with the following agenda -

- (1) President's chair acceptance
- (2) Discussion Regarding college discipline
- (3) Discussion Regarding Allocation of Fund for NAAC related activities
- (4)

- Sign: -
- (1) Dr. Ramesh Chandra Muehahary, Principal
  - (2) Mayemun Ali Co-ordinator, IQAC
  - (3) Bheswari Choudhury, vice Principal,
  - (4) Bikramjit Das, Joint Coordinator, IQAC
  - (5)
  - (6)
  - (7) Manojit Sathadhar
  - (8) Bikash Ranj
  - (9) Tanali Das

Resolution NO-1 :- It is unanimously resolved that, to maintain discipline within the college all the students must wear college uniform and no student will be allowed inside the class room without uniform. College gate will remain closed during class period.

Resolution NO-2 :- It is unanimously resolved that the principal of the college will allow necessary fund for NAAC related activities and will instruct the Head clerk of the college.

*Here*  
Co-ordinator  
IQAC  
Basugaon College

*Dr. Ramesh Chandra Muehahary*  
President  
Principal,  
Basugaon College  
Basugaon

Basugaon College  
Executive Meeting of IQAC

venue: Conference Room

Date 08/04/2022

An Executive meeting of IQAC - Basugaon College has been held to-day, on 08/04/2022 (Friday) at 2 pm in the conference room of the college with the following agenda -

- (1) President's Chair acceptance
- (2) Regarding holding of a general meeting of IQAC
- (3) Conduct of Departmental activities for benefit of students.

Signature: - (1) Dr. Ranen Chandra Mukherjee, Principal

(2) Bikramjit Das, Joint Co-ordinator

(3) Bhenwati Choudhury, Vice Principal.

(4) Janarli Das

(5) Prilanku Ray

(6) Manojit Sutradhar


(7)


(8)

(9)

Resolution No-1 :- It is unanimously resolved that a general meeting of the IQAC may be held on 30th April 2022 (Saturday).

No-2 :- It is unanimously resolved that, the HOD's will be instructed to conduct, seminar, field trips, quiz, etc. for the all-round development of the student of the college.

  
Co-ordinator  
IQAC  
Basugaon College

  
President  
Principal,  
Basugaon College,  
Basugaon

Basugaon College  
IQAC  
General Meeting

venue: Conference Room

Date: 30/04/2022

A general meeting of IQAC, Basugaon College has been held on 30<sup>th</sup> April, 2022 (Saturday) at 1 pm. The meeting was held at the Conference Room of the college with following agenda. —

Agenda:-

- (1) President's chair acceptance
- (2) Purpose of the meeting (by IQAC co-ordinator)
- (3) Discussion on Academic atmosphere of the college
- (4) Discussion about forthcoming final exam of various semesters — 2022
- (5) Discussion regarding college discipline
- (6) Misc.

Signature:-


- 1) Sri Ranee Chandra Muchahary
- 2) Mayemun Ali, co-ordinator
- 3) Jahali Das
- 4) Bheerati Choudhury, Vice Principal.
- 5) Bikramjit Das, joint-coordinator
- 6) Manojit Sengupta
- 7) Pritam Ray
- 8)
- 9)
- 10)
- 11)
- 12)
- 13)
- 14)

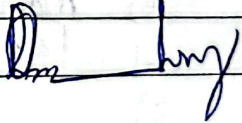
→ P.T.O.

A general meeting of IQAC - Basugaon College which has been held to-day had a detail discussion on academic atmosphere of the college, regarding forthcoming final exam, college discipline etc, and took the following resolutions.

Resolution No 1:- It is unanimously resolved that every dept. should provide study material to student home assignment task to students, encourage the students to use college library during off periods so as to improve the academic atmosphere as well as quality of the students.

Resolution No-2 :- It is unanimously resolved that for preparation of students to appear in the forthcoming even semester final exam, 2022 the faculty members will take tutorial classes, discuss previous years question papers and will give home assignments to the students.

  
Co-ordinator  
IQAC  
Basugaon College

  
Principal,  
Basugaon College,  
Basugaon

Basugaon College  
IQAC - Executive Meeting

Venue : C

Date 11/06/2022

An executive meeting of IQAC - Basugaon College is held on 11/06/2022 (Saturday) at 12:30 pm. with the following agenda.

Agenda:-

- (1) Chair acceptance.
- (2) Discussion Regarding Provisional Accreditation of college
- (3) Progress Report regarding NAAC preparation
- (4) Misc.

Signature:-

- (1) Dr. Laxen Chandra Muchahary
- (2) Mayemem Ali (Co-ordinator IQAC, Basugaon College)
- (3) Bikramjit Das (Joint-Co-ordinator, IQAC, B.C)
- (4) Bhaswati Choudhury (joint-co-ordinator IQAC, B.C)
- (5) Tanali Das. (Member of IQAC, B.C)
- (6) Manojit Saha (Member of IQAC, B.C)
- (7) Dhwansti Basumatary (Member of (IQAC, 'BC'))
- (8) Dharmeswari Marjary (Member of (IQAC 'BC'))
- (9) Bijoy Basumatary (G.S) B.C
- (10) Miniswang Basumatary (Member, IQAC) B.C
- (11) Banjigiri Mahahary (Member, IQAC) B.C.

Reso: 1

It is resolved to prepare <sup>update</sup> personal profile and departmental profile of all the depts. of the college and necessary instructions will be provided by the co-ordinators of IQAC


Reso: 2: The cells shall start the functioning and if any problem faced by them then to consult the IQAC co-ordinators or Joint co-ordinators.


P.T.O. →

## Action Taken Report (ATR)

Reso:1: Necessary instruction has been provided to the faculty members of the college through notice and Whatsapp Group "NAAC Prepa Basugaon Coll." and soft copy of personal profile proforma and Departmental Profile has been provided through the Whatsapp Group and hard copy of the same has been provided to all the Depts.

Reso:2: All the Cells of IQAC, Basugaon College has been instructed to undertake various activities for the benefit of the students of the college as well as for the benefit of the Locality.

  
11/06/22  
**Co-ordinator**  
**IQAC**  
**Basugaon College**

  
11/06/22  
**Principal,**  
**Basugaon College**  
**Basugaon**



Basugam College  
IQAC  
Executive Meeting

Venue: Teachers Common Room

Date: 25/11/2022

An executive meeting of IQAC - Basugam College is held on 25/11/2022 (Friday) at 1:30 pm. with the following agenda.

Agenda:- (1) President's Chair acceptance

(2) College week

(3) College Election

(4) Regarding Progress of Depts.

(5) " Cell Activities

(6) " Budget for NAAC activities  
Directed by Principal Secy, B.T.R.

(7) Misc - (a) Winter Break

(b) Semester Final Exam,

(c) Others - Publication of ISBN Book

Signature:-

(1) Dr. Ranen Chandra Muchahary, Chairman

(2) Mayemun Ali, Co-ordinator, IQAC,

(3) Bhawati Choudhury,

(4) Bikranjit Das

(5) Charanmukhi Margary

(6) Debedra Biswasary

(7) Sanjay Kumar

(8) Miniswanga Basumatary

(9) Janali Das.

Resolution No-1: It is unanimously proposed that college week will be held from 12th Dec to 15th Dec, 2022.

Resolution No-2: It is unanimously proposed that Basugam College Students Union (BCSU) election may be conducted on 23rd Dec. 2022.

Resolution-3: It is unanimously proposed that a general meeting of IQAC, Basugam College may be held on 20/21 Dec, 2022.

Resolution 4 = It is unanimously resolved that, the College office should provide Result details of BA. 6th Sem (Hons and RC) from 2018-2022

Resolution 5 = It is unanimously resolved that the cells of Basugaon College which is yet to conduct any activities till now should perform activities within 23rd Dec. 2022.

Resolution 6 = It is unanimously resolved that, as per guidance of Principal Secretary, B.T.R. an estimate for Basugaon College for different developmental activities may be prepared and submitted to the B.T.R. authority (for NAAC preparation) within a short period.

Resolution 7 = It is unanimously resolved that, the Indoor Stadium, Basugaon College should be repaired and indoor games be started with immediate effect.

Resolution 8 = It is unanimously resolved that College Auditorium be repaired with immediate effect.

Resolution 9 = It is unanimously resolved that, during winter vacation (26th Dec'22 to 15th Jan. 2023), the IQAC Executive will provide certain NAAC related works/activities to the various Depts.

Resolution 10 = It is unanimously resolved that if there is any exam. related duty - the Asst. Profs. should perform exam. duty.

How  
25/11/22  
**Co-ordinator**  
**IQAC**  
**Basugaon College**

Om  
25/11/22  
**Principal,**  
**Basugaon College**  
**Basugaon**

A general meeting of IQAC, Basugaon College has been held on 23rd December, 2022 (Friday) at 1pm. The meeting was conducted at Conference Room of the college with the following agenda:-

Agenda:-

- (1) President's chair acceptance
- (2) Purpose of the meeting (by IQAC co-ordinator)
- (3) Discussion on Teaching-Learning to students
- (4) Discussion on Health Programme
- (5) Discussion on Sports and Extra-curricular activities
- (6) Apply of IQA (Institutional Information for Quality Assessment)
- (7) Discussion to Organise a National Seminar
- (8) Discussion on Good practice
  - (a) Honesty shop
  - (b) Waste management
- (9) Discussion on Certificate Course
- (10) Discussion on value Added practice
- (11) Misc -

Signature:-

- 1) Dr. Ranen ch. Muchahary, Principal
- 2) Mayemun Ali co-ordinator
- 3) Khanindra kumar chakravarty. Member, Local Society.
- 4) Karuna Pathek (member)
- 5) Bilal Rana, member
- 6) Miniswong Basuastary (Member)
- 7) Bikramjit Das (joint-co-ordinator)
- 8) Tanali Das (Member)
- 9) Arinsh Barman (Member)
- 10) DR. GONDEWAR HARYANG (Senior. Adm. office)
- 11) Suresh Nath Goswami Member

12) Bhaswati Chandley -

13)

14)

15)

16)

Resolution No. 1:- It has been unanimously resolved that during the period of winter Break (26<sup>th</sup> Dec. 2022 to 15<sup>th</sup> Jan, 2023) all the Depts of Basugaon College will take online class (Zoom class; Google class room) and it should continue thereafter for the benefit of the students and a monthly report should be submitted by the respective HODs to the IQAC.

Resolution No. 2:- It is unanimously resolved that, classes should be taken by the Asst. Profs. as per Lesson Plan and a review meeting should be held at the end of the month in the respective depts, and a report should be submitted to the IQAC every month, by the H.O.D of the respective depts.

Resolution No. 3:- It is unanimously resolved that, all the Depts of the College should arrange Group Discussion among the students as a new measure of participatory learning.

Resolution No. 4:- It is unanimously resolved that, 2 (two) numbers of smart class room be established at the college at the earliest.

Resolution No. 5:- It is unanimously resolved that, the Red Ribbon cell of Basugaon College will arrange a day long health check up camp at the adopted Ulubari village and at Ulubari M.F. School. A blood donation camp at the college campus will be held in the month of February, 2023. The Convenors of-

The Redribbon call will contact the PHE, Basugam for these purpose,

Resolution 16:- It is unanimously resolved that, an inter-college/ inter-school sports competition (volleyball/ badminton) will be arranged by the college in collaboration with District Sports Centre and Nehru Yuva Kendra. It is also resolved that a yearly sponsored sports competition to be arranged by the college

Resolution No: 7:- It is unanimously resolved that, the college should proceed for NAAC assessment and submit IQA in near future and also proceed to submit the S.S.R.

Resolution No: 8:- It is unanimously resolved that, a national seminar should be arranged at Basugam college in early part of 2023 by Seminar Cell, in collaboration with IQAC, Basugam College.

Resolution No: 9:- It is unanimously resolved that, an honesty shop be established at the college campus and students should purchase from the shop of their own with no shopkeeper present in the shop.

Resolution No: 10:- It is unanimously resolved that, a waste management system be created at the college and a MOU to be entered into with a waste management organisation/ NGO. And it is resolved to purchase a mini wastage recycle machine for the college and for it an application should be presented to The Basugam Town Committee.

Resolution No: 11:- It is unanimously resolved that, The Remedial English Spoken English Course (skill) and The certificate course in computer be upgraded in the college for the benefit of the College.

Resolution No: 12:- It is unanimously resolved that, in value Added Practice, the faculty members should visit orphanage house or old-age home nearby with students of the college preferably in every month

Resolution No: 13:- It is unanimously resolved that each dept. should start Add-on course for the benefit of the students.

~~Done~~  
23/12/22  
Co-ordinator,  
IQAC  
Basugaon College

Sign.  
23/12/22  
Principal,  
Basugaon College  
Basugaon

Basugam College

IQAC

Meeting with NEP 2020

Venue: IQAC Room

Date: 05/06/2023

Time: 2 pm

The IQAC, Basugam College, Basugam has hold a meeting with NEP 2020 Cell A-day, on 05/06/2023 (Monday) to discuss the following points -

- ① National Seminar held on 03/06/2023
- ② Publication of ISBN no. book of the National Seminar on NEP & IPR
- ③ Implementation of NEP at Basugam College

Signature:-

- ① Dr. Ramesh Chandra Muehobary, Principal
- ② Bhaswati Choudhury, Vice Principal,
- ③ Mayemun Aei, Coordinator, IQAC
- ④ Pankaj Ranjan
- ⑤ Bikramjit Das, joint Coordinator, IQAC
- ⑥ Tanali Das
- ⑦
- ⑧

Resolution No-1: → The IQAC unanimously thanked the Seminar Cell, Research and Publication Cell, National Seminar Committee, all the faculty members and non-teaching staff of the College for successfully arranging the National Seminar on NEP and IPR on 05/06/2023.

Reso. No-2 ⇒ The IQAC has unanimously resolved to publish a book with ISBN NO. of the papers presented in the Seminar. And has given the responsibility to the Research and Publication Cell, Basugam College.

→

Reso. No-3 => The IQAC has discussed about the implementation of NEP from July-Aug at Basugaon College. The IQAC has given responsibility to carry out Govt. instructions to the NEP 2020 cell of Basugaon College.

Alpa

05/08/2025

Co-ordinator  
IQAC

**Co-ordinator  
IQAC  
Basugaon College**



An Executive meeting of IQAC, Basugaon College is held on 28/06/2023 (Wednesday) at 11 am with the following agenda:-

- ① NAAC preparation work during Summer vacation
- ② preparation of SSR of Basugaon College
- ③ Work of 7 criterion members during Summer vacation
- ④ Appointment of new members to Criterion and call
- ⑤ Misc.

Signature:- (1) Dr. Ranen Chanda Mishra, Principal.  
 (2) Mayemun Ali co-ordinator, IQAC, Basugaon College  
 (3) Banjaigiri Mishra, dept. of history  
 (4) Bhaswati Choudhury.  
 (5) Tanali Das, Dept of Education.  
 (6) Debendra Dev Besumtary, Dept. of Bodo.  
 (7) Bikramjit Das, joint coordinator  
 (8) Sanjay Duman, Dept. of Bengali  
 (9) Animesh Barman,

Resolution NO-1 :- After detailed discussion it is unanimously resolved that, IQAC members and 7 Criterion members should work every Monday and Thursday during the entire Summer vacation period.

No-2 → It is unanimously resolved that, before the submission of IQA, the SSR of the college should be prepared upto atleast 80% of the total. It is resolved that, IQA of the College will be submitted before the year end. So the preparation of SSR should continue during the period of Summer vacation, The college office should submit necessary document to 7 criterion members as and when necessary for the preparation of SSR.

No-3 :- It is resolved that, IQAC will arrange meeting with 7 criterion members from 3rd July 2023 onwards to discuss about any problem faced by the different criterion and will try to solve the same.

Res.No-4 :- It is resolved that, Lect. ~~Dr~~ Eliah Islay, Dept. of History be nominated to criterion 2 and as member of Green Cell.

No-5 :- It is resolved that, Lect. Dipak kr. Roy, Dept. of Assamese be nominated to Criterion 4 and as member of Waste Management Cell.

No-6 :- It is resolved that, Lect. Manjarel Hoque, Dept of Management (B.B.A) be nominated to Criterion 7

Ray  
28/6/23  
Co-ordinator  
IQAC  
Basugaon College

# Basugaon College

## IQAC

### Executive Meetings

Date :- 07/09/2023

Venue: IQAC room

Time :- 1 pm

An Executive meeting of IQAC, Basugaon college has been held to-day, 07/09/2023 (Thursday) at 1 pm in the IQAC room to discuss the following points :-

- ① Discussion about IQA
- ② Discussion about preparation of SSR
- ③ Misc.

#### Signature :-

- (1) Dr. Ranen Chandra Murchahary, Principal
- (2) Mayemun Ali co-ordinator IQAC, Basugaon College
- (3) Debendra Basuoday sambr, IQAC
- (4) Manikwong Basumatary Member IQAC, Basugaon College
- (5) Prilans Ray, Member.
- (6) Bikramjit Das, joint co-ordinator, IQAC, Basugaon college
- (7) Azimesh Barman, Member CR-III, IQAC
- (8) Gitan Moshpha Mondul, Deptt. of History
- (9) Tanali Sen., Deptt of Education
- (10)

#### Resolutions :-

No 1 :- It is unanimously resolved that, IQA, of Basugaon College should be prepared within the month of Nov. 2023, so that IQA may be submitted.

## Resolution

NO-2:- It is unanimously resolved that, the Co-ordinator, Joint Co-ordinator and members of IQAC will personally visit criteria members, HOD's of different departments and look after the progress of SSR preparation,

~~Harpreet~~  
Co-ordinator

**IQAC**

Co-ordinator  
**IQAC**  
Basugaon College